

Record of officer decision

Decision title:	Decision to spend on Hereford Library Mezzanine Floor Development and Replacement Lift
Date of decision:	25 th August 2020
Decision maker:	Assistant Director for Technical Services
Authority for delegated decision:	<p>This decision is to apply for the spend of the budget as agreed by the key decision made on 31st January 2020 (Report Ref: Property Services Estates Capital Programme 2020/21).</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6593</p> <p>There is already a decision in place to spend on the Mezzanine Floor as agreed by the key decision made on 28th June 2018 (Report Ref: Future delivery of museum, library and archive services) and subsequent officers decision made on 29th October 2018 (Report Ref: Hereford Library Mezzanine Floor Development)</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5190</p> <p>http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=5416</p>
Ward:	Central
Consultation:	None
Decision made:	That authorisation be given to implement the above recommendations in respect of the key decisions dated 28 th June 2018 and 31 st January 2020 and spend within the approved budgets of £211k and £100k respectively. The scheme to be managed as one project with split cost allocation to meet the project budgets.
Reasons for decision:	Authority to spend has already been received for the Mezzanine Floor Development and it is intended to join the two projects to achieve better value due to the larger scale of the works and to avoid a second period of disruption to the library. The joint project can now proceed on a design and build basis with the engagement of professional consultants to support the delivery. The decision to undertake a separate procurement route for consultants was based upon the specialist nature of the building being listed, and to carry out comparative market testing exercise.
Highlight any associated risks/finance/legal/equality considerations:	<p>The Consultants will produce cost plans to inform budget and any risks going forward.</p> <p>The project has been delayed and it is unlikely to complete within this financial year however, the target is to commence on site early 2021.</p>
Details of any alternative options considered and rejected:	1. Do nothing – not spend capital-approved money. The Key Decision has confirmed these works as necessary.

	2. Agree to commence project under a design and build procurement route. This option would cause further delay as there are insufficient resources in house to carry out the necessary specialist design work (performance specifications and listed building specialist design work)required for these works.
Details of any declarations of interest made:	None

Signed:
Chris Jenner, Assistant Director Technical Services

Date: 15 September 2020